

**Date:** June 17, 2015

**To:** Prospective Proposers

**From:** City of Cleveland, Department of Port Control

**Subject:** Addendum No. 1 to Request for Qualifications – Airline Master Lease Consulting Services

Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 1 to the Request for Qualifications – Airline Master Lease Consulting Services, dated June 1, 2015.

This addendum serves as the response to all inquiries received by prospective proposers during the Pre-Qualifications Conference Meeting dated June 17, 2015.

**INQUIRY SUBMITTAL DEADLINE:**

**Wednesday, July 1, 2015**

**INQUIRIES**

<b>1.</b>	<b>Question</b>	Does United Airlines own the facilities they are vacating or they leased?
	<b>Answer</b>	The Concourse “D” property was financed by United with SERBS. The Department does not have to absorb any cost.
<b>2.</b>	<b>Question</b>	May we obtain a copy of the current Master Lease?
	<b>Answer</b>	Yes, please see attachment titled Amended and Restated Agreement and Lease.
<b>3.</b>	<b>Question</b>	Will the negotiation be completed by the end of the year?
	<b>Answer</b>	The Departments’ target date is the fourth quarter of 2015.
<b>4.</b>	<b>Question</b>	Will any information from the airline meetings be disclosed to the firm chosen?
	<b>Answer</b>	Yes, once the contract has been awarded and certified implementation meetings will be held to discuss all relevant information.
<b>5.</b>	<b>Question</b>	Has anyone started to review the existing lease?
	<b>Answer</b>	Yes, Department Divisions: Business Development, Finance and Law. Outside Legal Counsel and Financial Consultant to the Airport.
<b>6.</b>	<b>Question</b>	Who is the corporate representative from United Airlines?
	<b>Answer</b>	Pranav Trivedi, Director, Airport Affairs.
<b>7.</b>	<b>Question</b>	Will the firm that is chosen work with the current Financial and Legal Consultants?
	<b>Answer</b>	Yes, all three consultants in addition to the City’s Law Department will work as a team; and coordinate with the Business Development and Finance Divisions of the Department.
<b>9.</b>	<b>Question</b>	Will the current lease hold over into 2016 once expired; and when does the fiscal year begin?
	<b>Answer</b>	Yes. The Departments’ Fiscal Year is January through December.